

## Carlos Gilbert PTK Meeting Minutes March 27, 2019

Attendees: Michael-Ann Perea, Cindy Matsushita, Kathy Primm, Sara April, Sarah LeBlanc, Kim Pietrocci, Kate McCarthy, Kari Keenan, Jana Amacher, Alison Walcott

### Budget review

- We are on target for the year.
- Most programs have been paid for at this point, except for 3<sup>rd</sup> grade trout dissection, 6<sup>th</sup> grade cooking program, and Kinder yoga which is paid monthly.
- Some teachers have not turned in receipts to receive their stipend checks. Michaelann is in contact with them.

Adopt an Arroyo, Adopt a River: Possibility of Carlos Gilbert students to be stewards of a section of waterway (typically dry) that is within walking distance of the school

- The Adopt-an-Arroyo program is a stewardship program associated with the Santa Fe Watershed group (a 5013c). When you adopt an area you are responsible for litter removal and also citizen science. Data on saplings, burrowing owls, etc. will be collected. It is a standards based science program.
  - Schools or community groups are asked to adopt an area. We would adopt an urban arroyo area between Rosario and Ft. Marcy complex. This area already has a sponsor, just needs a steward. We then define what we want the program to look like and then we are matched with an instructor who will guide the students through the program.
  - Program follows Next Generation Science standards. Project based science instruction.
  - An additional program the Santa Fe Watershed offers is River Source, which takes 5<sup>th</sup> grade students out to test the water- collect samples, look at biodiversity, health of organisms, measure PH, test chemicals, etc. This is free to schools.
- 3/28 Schools are participating in a cleanup run by the Santa Fe Watershed Association.
- The Great American Clean up is Saturday April 13 – separate program that many kids are participating in. If we want to design a cleanup that is around April 13, Keep Santa Fe Beautiful will supply school with gloves and bags.
- May 8<sup>th</sup> is National Walk and Roll
- May 12<sup>th</sup> there is a free bike helmet fitting in the Railyard

Discussion of monthly PTK meeting times and how to maximize involvement by the most people

- Other times have been tried, 8am still seems to be the best time for the most participants and it also allows for teacher participation. Which has been a great addition this year. The staff made it a priority to send a couple of teachers to every meeting and has made it a priority to help cover classes so that faculty can rotate who comes to the meetings. Changing times would mean losing staff participation.
- Will try to increase our digital outreach for easier access to information, such as agendas, minutes, and budgets.

- Doing digital or paper surveys for large votes to include more parents even if they can't attend meetings
- Adding eblast to Facebook page
- Having teachers try to get their parents involved for class specific topics

Discussion of adding a Spanish translation for e-blast and other PTK communications

- We have a potential volunteer to do this. However not sure that there is a large need currently at CGE. If we have a volunteer to do it, maybe we just do it anyway?
- When exactly does the translation happen? after eblast goes out, the logistics of this would have to be worked out. Would it be a second email, a page on the website.

E-blast coordinator position

- Possibly looking for communications chair for PTK, to help do eblast, website, facebook page.

Review of grade-level programming

- 5<sup>th</sup> grade is ready for a new program this year. Possibly the Adopt Arroyo program along with the River Source program? Also potentially include 3<sup>rd</sup> grade in the Arroyo program to tie into trout. Would be nice to have kids revisit the arroyo program over a couple of year.
- Since 1<sup>st</sup> and 2<sup>nd</sup> have essentially done 2 programs this year (Earthcare, dance (1<sup>st</sup>), theater (2<sup>nd</sup>)) Should we switch Earthcare to k and 1<sup>st</sup> and make that their programing so as not to take too much instructional time away from teachers. Possibly take the current 1<sup>st</sup> and K programs (Dance and Yoga) and incorporate those into to PE instead? Or do Earthcare and the physical activities but have the alternate during the year and keep the same class time. Keep theater for the 2<sup>nd</sup> grade.
- Possibly make the Adopt Arroyo
- 2<sup>nd</sup> (theater), 4<sup>th</sup> (NDI), 6<sup>th</sup> (Cooking School) programs all seem to be successful and will probably continue next year.

Review of EarthCare program

- If we leave it for 1<sup>st</sup> and 2<sup>nd</sup> price would go from \$5000 to \$5500 for next year due to the number of classes. We could cancel green team to keep the price the same. Teachers are going to discuss options at staff meeting, since the 1<sup>st</sup> and 2<sup>nd</sup> grades may be slightly overwhelmed with activities.
- SFPS now has a sustainability person now, so do we even want to continue with Earthcare.

Flower show at convention center

- Flowers to donate to teachers. Jana and Kathy were going to pick them up and bring them to school

Email about teacher appreciation week (Sara A will do this)

- Kathy will be in touch with Frances about room reps for teacher gifts
- We will email about sign up for teacher luncheon and coffee cart donations

Cindy is going to work on ordering T-shirts and hats for adults and ordering more shirts (especially in small and x-small) before kinder kick off in August.

We will post the budget on the website and send it out in next weeks eblast. If anyone has questions please contact our PTK President Sara April Email for contact [sara@carlosgilbertPTK.com](mailto:sara@carlosgilbertPTK.com)

Funding Request from Ms. Kristy for basketball arcade game. It will be used during class, for the aftercare program, field day, and the Halloween Carnival. It is \$500 and will be purchased in time for this years field day. Cindy motioned and Sarah L seconded it was approved.